

## Parents Communication with the School

### Home – School Partnerships

We are committed to having strong home school partnership with parents and carers. Every child has a tutor who is responsible for overseeing the care, progress, welfare and guidance of every student in their tutor group. They are supported by a team of staff who work with them to ensure that your child is happy and safe at school, makes progress and achieves their targets. This Year Team consists of the Head of School, Learning Co-ordinator, Senior Tutor and Attendance Officer.

On some occasions you may want to speak directly with a member of the Year Team. To support your understanding of who to contact we have outlined below two routes for communicating with school.

When contacting school please call **reception on 01733 383888**. Our school receptionists will direct your call to either the Attendance Officer or Senior Tutor. They will ask you for some basic information:

#### **Name of child / Tutor group / Reason for contacting school**

