

Ref: HWH/NLE/whsch/parents

13th December 2007

Dear Parent/Carer

This is the first of two letters from the school before the end of term with important information for you.

Key Dates

- Wednesday 19th December School will close at 1.30pm for students for Christmas holidays. School lunch will be available.
- Thursday 20th December STAFF TRAINING DAY, students not in school
- Monday 7th January 08 STAFF TRAINING DAY, students not in school
- Tuesday 8th January 08 School opens for the Spring Term for the students
- Tuesday 22nd January 08 Parents Forum 6.45pm.

Please see attached also the term dates for 2008/2009.

Uniform

Thank you for the support in making sure that our students are in full uniform each day. We would continue to seek your support in the following ways:

- a) The school tie can be washed on a low temperature setting and does not have to be dry cleaned.
- b) Items of PE kit (and all items of school uniform) are marked with your child's name.
- c) In January every student will receive an additional item of PE kit – a reversible rugby/hockey shirt. Please make sure that this is also marked.
- d) Lost Property – every two weeks in C/D break out zone, on a Thursday, we display items (including uniform) lost in the school. We promote this with the students and would ask for your support in reminding students who may have lost items. Property not collected cannot be kept and will be disposed of or re-cycled.

Personal Organisation

We seek your help in encouraging your child to bring to school a range of basic equipment (pencil, pen, ruler and rubber). School books, student planner and exercise books should be carried to and from school in a suitable sized bag.

Every student has a personal locker to store items

The school cannot accept responsibility for lost or stolen items. This also applies to items left in bags or clothing in the changing rooms during PE and dance lessons.

Mobile phones and new technologies

Personal mobile phones and other technological items are not recommended to be brought to school but are allowed. They can only be used at break and lunch times in external areas and will be taken from students if used or seen in a lesson or inside the school building. Misuse of personal mobiles and new technologies will be taken very seriously and may result in permanent exclusion.

Consultation – School Day and Foundation Status for the School

Following discussion and approval by the governing body we will be consulting with you as parents/carers on two aspects of the school. The first is to look again at the organisation of the school day including lunchtimes and the start/finish times of school. The second is to consider in detail if the school should be one that is a Foundation rather than a Community school. We will keep you informed and the consultation process will begin in January 2008 for both of these issues.

Secondary School Re-organisation in the City

Anglia ITV have worked with the school and with Peterborough City Council in the making of a documentary about the secondary school re-organisation in the city. The programme will be shown on Anglia ITV at 7.30pm on Tuesday 18th December 2007.

School Procedure During Severe Weather

The school will give priority to the safety of students and staff at all times and in particular during periods of severe weather. We will:

- Try to operate the school as planned but may need to make adjustments depending on the weather/exceptional circumstances whilst the school is in session.
- Inform students of the procedures.
- Comply with any 'public safety' announcements especially as it relates to safe and efficient operation of public transport.
- Share with students our Snow Code with clear guidance, expectations and consequences.
- Consider sending students home early in exceptional circumstances. If we do this we will inform parents via local radio announcements and the school's website. Students who would normally be collected from school or who cannot gain access to their homes will be managed in school until our normal dismissal time.

School Closure:

Following adverse weather conditions overnight, an early decision will be made about the closure of the school for health and safety reasons. There will be an announcement on the local radio stations and a notice on our website. We will also use the same means (local radio stations and the school's website) to inform parents of re-opening arrangements.

In my letter, next week, there will be information about communications and the letter will have a cheque for the balance from the uniform grant for parents. This letter will also be posted on the school's website www.thevoyagerschool.com.

Thank you for your continued support and may I take this opportunity to wish you and your families compliments of the season

Yours sincerely



H W Howe CBE
Head Teacher

Term Dates for 2008/2009

AUTUMN TERM 2008	
Opens	Wednesday 3rd September (Students)
Half Term	27 th - 31 st October
Ends	Friday 19 th December
SPRING TERM 2009	
Opens	Tuesday 6 th January
Half Term	16 th - 20 th February
Ends	Friday 3 rd April
SUMMER TERM 2009	
Opens	Tuesday 21 st April
May Day	Monday 4 th May
Half Term	25 th - 29 th May
Ends	Friday 17 th July

Staff Training days to be confirmed